

# FACULTY NEWSLETTER

From the  
Dean of Academic Services  
and the

Dean of Technical/Occupational Services

June 10, 1991

Vol. 1, No. 12

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## Books Needed For Caracas

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The library at the Colegio Internacional de Caracas (CIC) will be happy to receive donations of books from the faculty of Shelton State. Areas of special need are art, English, English literature, music, speech, general psychology, biology, and economics. Recent (two-three year old) textbooks in these areas are also suitable.

If you have books that you would be willing to donate to the CIC library, please bring them to Betty Walker.

Colegio Internacional de Caracas is the American school in Caracas that sponsors the Shelton State classes in Venezuela.

## FAX NUMBER FOR THE FIRE COLLEGE

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The Fire College has a new fax number. That number is 345-4945.

## NIGHT ADMINISTRATORS FOR JUNE

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June 11	. . .	Rick Rogers
June 12	. . .	David Sandy
June 13	. . .	Dennis Sampson
June 17	. . .	Jim Purcell
June 18	. . .	Mary Ann Pearson
June 19	. . .	Charles Payne
June 20	. . .	Robert Nix
June 24	. . .	Martha McCurley
June 25	. . .	Humphrey Lee
June 26	. . .	Bill Langston
June 27	. . .	Hugh Kynard

## GOVERNOR REDUCES MILEAGE RATE

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On May 10, 1991, Robert L. Childree, State Comptroller, issued a memo which set new guidelines for mileage and per diem for in-state travel. Effective June 1, 1991, the following rates for travel have

been set:

- 1). Meal Allowance--\$5.00 if the trip is from 6 to 12 hours in duration.
- 2). \$17.50 for trips that exceed 12 hours in duration and do not involve an overnight stay.
- 3). \$50.00 for each day or portion of a day when an overnight stay is required.
- 4). \$25.00 allowance for each day after a person in travel status has been stationed at the same place for two consecutive months.
- 5). \$.225 per mile for use of personally-owned vehicles traveling on official state business.

## SUSAN THOMAS RESIGNS AS SOCIAL SCIENCE CHAIR

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Dr. Susan Thomas has resigned her position as chairperson of the Division of Social Science. Her resignation, which has been accepted by the administration, is effective at the end of the summer quarter.

At this time, no plan for filling the vacancy created by Dr. Thomas's resignation has been announced.

" . . . it makes no difference where a student begins his or her education, only that a beginning is made. There is a corollary: there is no such thing as terminal education."

Richard P. Bailey, Comm & Jr Coll Jrnl, September, 1976, p. 21.

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### FACULTY SECRETARY RESIGNS

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Jacquie McCoy to Fill  
Vacancy Temporarily

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### OFFICE TO BE MOVED

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Kathy Simmons, Secretary to the Faculty, has announced her resignation which is to be effective on June 14, 1991.

As a temporary measure to get us through the beginning of the Summer Quarter, Ms. Jacquie McCoy has been appointed by Dean Howington to fill the vacancy created by Ms. Simmons's resignation. Ms. McCoy had been employed as a secretary/assistant with the Alabama Canine Law Enforcement Officers Training Center.

An "in-house" advertisement of the faculty secretary vacancy will be conducted so that members of the support staff who are interested in transferring to the faculty secretary position can make application.

The office of the faculty secretary has been moved from its current location to the office formerly occupied by the secretary to the Shelton State Foundation. That office is located next to Betty Walker's "area" just outside the office of the Dean of Academic Services.

Faculty members who need material typed or copied should contact either Betty Walker or Jacquie McCoy.

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### GUIDELINES FOR EMPLOYEE TUITION WAIVER BENEFIT UNDER DEVELOPMENT

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On May 23, 1991, the Alabama State Board of Education took action which provides a tuition waiver benefit to System employees. The Chancellor has asked the Personnel Policy Committee to develop draft guidelines for the implementation

of this policy. The Committee was scheduled to meet May 31, 1991, at which time the guideline were to be reviewed. Chancellor Gainous has indicated that each college in the system should receive a complete package to include the ASBE action item and guidelines no later than June 12, 1991.

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